

Tentative Map: Standard			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$2,570
ENVIRONMENTAL	50 lots or less		\$3,610
	over 50 lots		\$5,360
PDS REVIEW TEAMS			50 lots or less \$12,790 over 50 lots \$14,860
STORMWATER			\$2,255
DEH	SEPTIC/WELL		\$2,795**
	SEWER		\$2,795
PDS TRAILS REVIEW		\$340	
VIOLATION FEE <i>(not included in total)</i>		None	
INITIAL DEPOSIT & FEE TOTAL \$24,360 (50 lots or less) \$28,180 (over 50 lots)			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

** Do not collect if maps have already been signed and stamped by DEH. Add \$2,795 to the total if there is **NO DEH** stamp and signature on map.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

- Maps
- Resource Protection Study
- Grading **(must be shown on separate sheet)**
- [126 Acknowledgement of Filing Fees and Deposits \(see Note #1\)](#)
- [299 Supplemental Public Notice Certification](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel \(and any Deeds\)](#)
- [346S Supplemental Application](#)
- [367 Application for an Environmental Initial Study \(AEIS\)](#)
- [394 Preliminary Floodplain Evaluation](#)
- [399F Fire Availability](#)
- [399S Sewer Availability](#)
- [399SC School Availability](#)
- [399W Water Availability](#)
- [514 Public Notice Certification](#)
- [524 Vicinity Map/ Project Summary](#)
- [580 Hazardous Waste/ Substance Verification](#)
- [LUEG:SW Stormwater Intake Form for Development Projects](#)

PART B:

In addition to **PART A** on a USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

- Maps: **Six (6) hard copies. (see Note #4)**
- Resource Protection Study: **One (1) hard copy.**
- Grading (**must be shown on separate sheet**)
- Public Notice Package (**see PDS-516 for Specific Requirements**).
- 346 Discretionary Permit Application: One (1) hard copy.
- 346S Supplemental Application: One (1) hard copy.
- 514 Public Notice Certification: One (1) hard copy.
- 524 Vicinity Map/ Project Summary: One (1) hard copy.
- LUEG:SW Stormwater Intake Form for Development Projects: Two (2) hard copies.

PART C:

All items below are informational only and not to be submitted.

- 209 Defense and Indemnification Agreement FAQs
- 247 Fish and Wildlife Fees
- 298 Supplemental Public Notice Procedure
- 372 Tentative Map Applicant's Guide
- 374 Resource Protection Study
- 515 Public Notice Procedure
- 516 Public Notice Applicant's Guide
- 906 Signature Requirements
- Policy G-3: Determination of Legal Parcel
- Policy 1-49: Distribution of Notification of Land Use Hearings
- Policy 1-73: Hillside Development
- Policy S-1: Slopes/Density Analysis
- Standard Conditions for Subdivision Maps

Submittal Appointments are no longer required.

Check-in at the main PDS counter no later than 3:30 p.m.

Submittal package MUST BE complete.

NOTES:

1. If the Financially Responsible Party (FINRESP) wants to designate an additional DEPOSITOR (such as an Agent or Permit Runner) to make online deposits to the FINRESP'S Trust Account(s), then the FINRESP and the DEPOSITOR must be Accela Citizen Access Registered Users and complete all of form PDS-126. Register at: <https://publicservices.sdcounty.ca.gov/citizenaccess>.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. All files must have all security restrictions and passwords removed. PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
3. Please note: USB Flash Drive will not be returned.
4. Maps: Six (6) hard copies, (stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed).

5. If the parcel is on septic sanitation system and/or well system, then Health Department (DEH) Certification is required.
6. Give applicant PDS-319 (Notice of Application) and PDS-382 (Flagging Procedure for Projects).
7. **A Major Pre-Application Meeting is MANDATORY prior to the submittal of this application.**
8. At INTAKE: One (1) hard copy of the Major Pre-Application letter from PDS or; One (1) hard copy of the form waiving the Major Pre-Application Meeting (PDS-328) MUST be submitted by the applicant. Techs: Check ACCELA to be sure the applicant has completed a Major Pre-Application Meeting. If not, we cannot accept the submittal.
9. Project goes to local Community Planning Group and/or Design Review Board for recommendation.
10. Use the same PROJECT # (not case #) as the Major Pre-Application when entering this application into Accela.
11. Indicate legal lot status in Accela under comments and note on PDS-346.
12. Refer to the County of San Diego Residential Subdivision Design Guidelines for additional guidance on residential subdivision design.
13. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.